



WARE TOWN COUNCIL MEETING

will meet on

Monday 28th April 2025

in The Council Chamber , The Priory, Ware, starting at 7.30pm

All Members of Ware Town Council are summoned to attend the above meeting when the following business will be transacted:

Terry Philpott, Town Clerk
23rd April 2025

This meeting is open to the Public and Press. The Council provides opportunity for members of the public to speak or ask questions at every meeting of the Council on any item on the agenda. Requests for items to be included on the agenda should be notified to the Clerk by the first Monday of the month.

A G E N D A

WTC1014: To receive and accept Apologies for Absence

WTC1015: To receive any Declarations of Interest and review any requests for Dispensation submitted to the Clerk.

WTC1016: Minutes from the previous meeting: to receive and sign the minutes of the last Town Council meeting held on 24th March 2025 and 3rd April 2025.

WTC1017: Correspondence and Clerks report (TP/5mins)

Lido Building refurbishment

Priory Grounds toilet refurbishment, opening event to be planned.

ATC visit January / February on Monday / Wednesday to view flight simulator.

Governance Review

Priory Swing

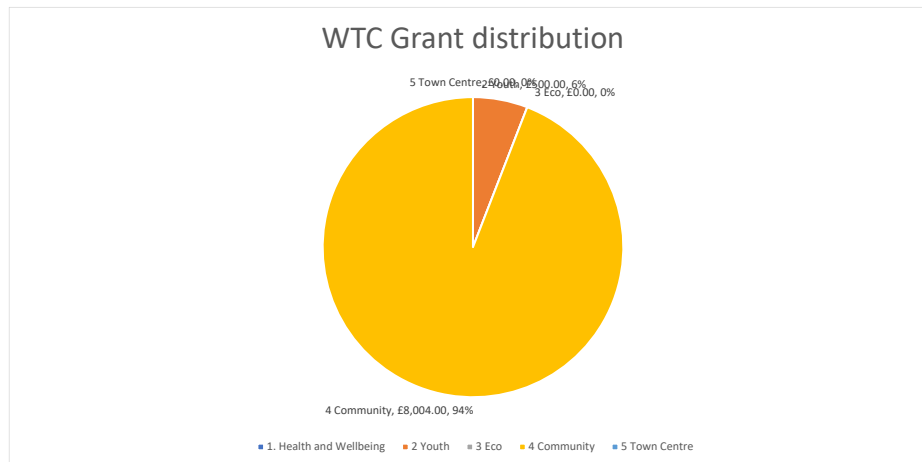
Riverside Litter Bins

WTC1018: Grant applications (TP/2mins)

To consider grant applications from

- Christchurch School Biodiversity grant £3000
- Red Kite – Domestic violence workshops £4000
- Citizens Advice Room rental at The Priory £2600

Organisation	Where are they based	Purpose of grant	General Grant awarded/financial assistance	Lonliness Grant awarded/financial assistance
Ware Joggers/Jimmy Riddles	Ware	toilets for Ware 10s	£795.00	
Flip Theatre	Ware	Resilience classes	£800.00	
Herts Book Festival	Ware	promotional material, hire	£900	
Future Living	Hertford	TCTS Yoga (domestic violence)	£500	
Community Alliance	Ware/Brox	Digital Skills Hadsley Room	£800	
Chips	Ware/Hertford	activities, disabled kids & siblings	£2,000	
Local Social	Ware	prev agreed Sept 2024	£1,250	
Thomann	Ware	Generation Circus/Drill Hall - Screen curtain	£108	
CPC	Ware	Drill Hall/Gen Circus	£152	
Projector Point	Ware	Re Generation circus/Drill Hall - Projector	£1,719	
Generation Circus	Ware Drill Hall	Part of larger grant, re hire at Drill Hall	£1,080	
Ware District Scouting	Ware	St George's Day costs	£500.00	
		Total 2025/26	£ 10,603.02	£ -
		Grant Pot (£38k)	£ 38,000.00	
		Spent 2025/26	£ 10,603.02	
		Remaining 2025/26	£ 27,396.98	
		Loneliness Budget £5k	£ 5,000.00	
		Spent 2025/26	£ -	
		Remaining 2024/25	£ 5,000.00	



1. Promotion of health and wellbeing including reduction of loneliness
2. Youth facilities
3. Projects that support Environment and biodiversity initiatives for community groups and within the community
4. Community Events
5. Activities that contribute to the vibrancy of the town centre and attract visitors to Ware

WTC1019: Improving the Environment and Biodiversity in Ware (15mins)

Presentation from Ruth and Grace from a young person perspective

WTC1020: Cemetery and Allotments Report (DM/5mins)

To review the report and receive an update on the Allotment competition 2025.

WTC1021: Allotments Composting toilet (TP/5mins)

£15000 has been set aside in the 2025/26 budget to purchase and install. The toilet will require regular cleaning and maintenance which has not been budgeted for. WAGS were requested to provide a management plan for the toilet but have not been able to secure sufficient volunteers.

Recommendation: In the absence of a management plan the composting toilet project is cancelled, the finding returned to general reserves.

WTC1022: Climate and Biodiversity report (HP/5mins)

To review the report

WTC1023: Local Nature Recovery Strategy

To note the following engagement strategy

The Local Nature Recovery Steering Group consultation on the final draft will be out for review in the summer. A survey will be shared for you to complete your consultation and submit. Please see the latest timeline here <https://www.hertfordshire.gov.uk/about-the-council/how-the-council-works/partnerships/herts-nature-recovery-partnership/hnpr-engagement.aspx>. Please note this will also be a consultation available to all residents to comment on too."

Engagement plans

We need the help of individuals and organisations across Hertfordshire to make the best strategy. There will be 8 main engagement stages:



1. Informing (spring 2024)

This stage will raise awareness of the LNRS and benefits, generate and maintain interest and support for the project. This stage will run throughout the whole project.
Who? All Hertfordshire communities.



2. Generating priorities longlist (summer 2024)

This stage will suggest priorities for nature recovery and analyse data to understand which species and habitats are most important for nature recovery in Hertfordshire.
Who? Public and environmental bodies.



3. Site identification (summer 2024)

This stage will seek to identify sites that could be used for habitat creation to be identified in LNRS opportunity mapping.
Who? Landowners and managers, planners, environmental bodies, health and wellbeing.



4. Reviewing mapping (autumn 2024)

This stage will review site mapping for accuracy and completeness. It will identify any potential barriers to including identified sites.
Who? Public, landowners and managers, planners, environmental bodies, health and wellbeing.



5. Shortlisting priorities (autumn 2024)

The stage will review proposed shortlist of priorities, suggest additional priorities and identify ongoing or future projects that support the priorities.
Who? Public, landowners and managers, environmental bodies, health and wellbeing.



6. Wider community review (winter 24/25)

This stage will identify communities' needs for LNRS, review the maps and nature recovery priorities / sites with neighbouring LNRS areas.
Who? All Hertfordshire communities.



7. Consultation (summer 2025)

This stage will review the draft LNRS to ensure it is accurate, comprehensive and accessible.
Who? All Hertfordshire communities and neighbouring counties.



8. Pre-publication (summer 2025)

This stage will seek sign-off on final draft of LNRS ahead of publication.
Who? District and borough councils, and Natural England.

Engagement will focus on specific communities at different stages. Where 'Public' is the intended audience, anybody is welcome to take part in events and activities.

WTC1024: Christmas Lights (TD/5mins)

To review the report and agree the next steps

WTC1025: Statutory Neonatal Care Pay (SNCP) (TP/5mins)

Guidance notes

Statutory Neonatal Care Pay (SNCP) is a UK government scheme that provides eligible employees with paid leave and pay when their child requires neonatal care for at least seven consecutive days within 28 days of birth. The amount of SNCP received is determined by either a fixed weekly rate or 90% of the employee's average weekly earnings, whichever is lower.

Eligibility:

- Child's Neonatal Care: The baby must receive neonatal care for at least seven consecutive days within 28 days of birth.
- Parental Relationship: The employee must have a parental or other personal relationship with the child.
- Employment: The employee must be employed in England, Scotland, or Wales.
- Baby's Birth: The baby must be born on or after April 6, 2025.

What you can get:

- Paid Leave: Eligible employees can take up to 12 weeks of paid leave.
- SNCP: The payment amount is either £187.18 a week or 90% of average weekly earnings, whichever is lower.

How SNCP is paid:

- SNCP is paid in the same way as regular wages, with deductions for tax and National Insurance.
- Employers are responsible for administering the scheme and paying their employees the SNCP they are entitled to.
- Employers can recover some or all of the SNCP paid to their employees in the same way as for Statutory Maternity Pay (SMP).

Recommendation: To adopt the policy and amend in line with any green book

WTC1026: Financial Report (TP 5mins)

Finance reports to 31st March 2025

- Bank Reconciliation inc reserve, earmarked funds.
- Debtor's report
- Profit and Loss
- Departmental Profit and Loss showing total income and expenditure.

WTC1027: Ware Town Council Bank Reconciliations 31st March 2025 (TP 2mins).

Recommendation: To approve the above Bank Reconciliations.

WTC1028: Water supply contracts (TP 2mins).

Contractor	A	B	C
One year cost	£13912	£10289	£10431
Three year cost	£41738	£30867	£31293

Recommendation: To appoint contractor B on a three year contract

WTC1029: Lido Roof additional insulation (TP 2mins).

To review the quote from the Lido contractor for additional roof works.

WTC1030: Feedback from members of external groups (Cllrs / 5mins)

- Friend of Ware Priory (GH)
- Town Twinning (KTM)
- Southern Maltings (RM)
- Ware Drill Hall (AZ)
- Ware Museum (BB)
- Ware Society (RM)
- Ware Charities (GW)
- Air Training Corps (TD)

WTC1031: Feedback from working groups (Cllrs/10mins)

- Councillor Diversity (KTM)
- Lido Working Group (TD)
- Biodiversity and Access to nature working group (GW)
- Town Centre improvements (Christmas Lights / Trees in Amwell End)

WTC1032: Agenda items for next meeting (MB/1mins)

WTC1033: Mayor's Closing Remarks (MB/1mins)

To agree any items to be dealt with after the public, including the press have been excluded. (A resolution to be passed by Councillors)

WTC1034: Ware Lido cost update (TP/TD/5mins)

To review the cost summary report

WTC1035: Fanshaw Pool Business Plan (TP/TD/5mins)

To receive a verbal update from the Town Clerk

WTC1036: Priory Moorings (TP/RM/20mins)

To review the project brief and agree the next steps